



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Lacie Havener /Building Blocks Childcare

Type: Key Indicator Survey **Date:** 12/07/2017 **Time:** 10:00 AM

Director: Lacie Michele Havener

Contact: _____

Licensing Worker: Anna Haire **Phone #:** (406) 444-1954

Time: 10:00 AM # **children:** 12 # **under 2:** 5 # **caregivers:** 3
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

| | |
|-----------|--|
| No | <p>1. License</p> <p>37.95.106(6) (6) A day care facility may not provide care for more than the number of children permitted at any one time by its day care license or registration certificate. The intent of this rule was not met:</p> <p>Based on observation and interview, when licensor first arrived at approximately 10:30 am there were 16 children in care during approved overlap time. However, at approximately 10:45 am, an additional child arrived . Thus the facility was overnumbers by 1 child.</p> <p>The Plan of Correction was accepted on 1-4-18.</p> |
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| Yes | 2. Overlap |
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BUILDING/FIRE REQUIREMENTS

| | |
|-----|--------------------|
| Yes | 3. Inside Facility |
| Yes | 4. Fire Safety |
| Yes | 5. Equipment |
| Yes | 6. Exiting |

OUTDOOR TOUR

| | |
|-----|--------------|
| Yes | 7. Play Area |
|-----|--------------|

HEALTH ISSUES

| | |
|-----|-----------------------|
| Yes | 14. Health Prevention |
|-----|-----------------------|

MEDICATION

| | |
|-----|-------------|
| Yes | 16. Storage |
|-----|-------------|

INFANTS/TODDLERS

| | |
|-----|---------------|
| Yes | 17. Diapering |
| Yes | 20. Sleeping |

WRITTEN RECORDS

| | |
|-----------|--|
| Yes | 28. Parent Information |
| Yes | 29. Facility Records |
| No | <p>30. Child File Review</p> <p>37.95.141(5)(a-d) (5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file: (a) written information on each child explaining any special needs of the child, including allergies; (b) a release or authorization of persons allowed to pick up the child; (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and The intent of this rule was not met:</p> |

WRITTEN RECORDS

Based on record review, CCL found that the following information was not on file : parent signature on the emergency consent form for child #1, See enclosed copy of children’s record review.

The Plan of Correction was accepted on 1-4-18.

37.95.128(1)(a-d)

(1) A day care facility must have on file a health record form , provided by the department, concerning any special health risks that would affect other children . This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

- (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
- (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
- (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
- (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

The intent of this rule was not met:

Based on record review, CCL found that child #2 did not have a pediatric health form. See enclosed copy of children’s record review.

The Plan of Correction was accepted on 1-4-18.

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| Yes | 32. Caregiver File Review |
| Yes | 33. First Aid Requirements |